

Mayor O'Brien opened the Agenda Meeting at 9:57 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, April 23, 2018 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo,
Melendez, Novak

Absent: None

Others Present: Mayor Kennedy O'Brien
Daniel Frankel, Business Administrator
Wayne A. Kronowski, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

At this time the Mayor paid homage to retiring CFO Wayne Kronowski. He said that Wayne has been a wonderful example, role model and manager. He is considered one of the top Chief Financial Officers in the State of New Jersey. He said that for all of the years he has sat up here it has been Wayne's steady hands on our finances that has given Sayreville such an excellent credit rating. He has kept us solvent. He has always done what was in the best interest of Sayreville. He wished him the very best in his retirement, one that exceeds his longest expectations. Applause by all.

Mr. Kronowski said that he was schooled in business with accounting major, got his CPA, his RMA, apprenticed under an accounting firm, had two year experience in a smaller town before coming to Sayreville. He said that he never took this job for granted. He said that it was great to work in the town that you live in. He said that they raised their children in Sayreville and now his children are raising their children in Sayreville. Proud to be a Sayrevilleite. He said that he served under four Mayors and 49 different council people, even Dan Buchanan's grandfather. Thanked all for the trust everyone has put in him through the years and it was a pleasure to serve not only the governing bodies but the people of Sayreville.

Each Council person recognized Wayne Kronowski the CFO for his service to Sayreville and wished him well in his retirement.

• **OLD BUSINESS:**

-If the following Ordinance(s) were introduced at the Council meeting they will be listed for Public Hearing and Adoption on May 14, 2018.

ORDINANCE # 406-18
AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER VIII LICENSING - SECTION 3 OF THE REVISED
GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE
"PEDDLERS AND HAWKERS"

(Admin. & Finance – Co. Novak, Public Hearing May 14, 2018)

NEW BUSINESS:

COMMUNICATIONS & COMMITTEE REPORTS

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following minutes/reports be received and filed.

- 1) Municipal Clerk's monthly report for the month of March, 2018.
- 2) CFO's Investment Activity report for the month of March, 2018.

- 3) Office on Aging Supervisor's report for the month of March, 2018.
- Seconded by Councilwoman Kilpatrick.

B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **Dwight D. Eisenhower Elementary PTO** to conduct an On-Premise Merchandise Draw Raffle on June 13, 2018 (RA: 2193).

- Approved

C) **Tax Appeal** received from the following:

- 1) Robil Nabil, Block 134.020, Lot 19.05, 54 Hillside Avenue
- 2) Glenn Aikens, Block 222, Lot 0145, 15 Third Street
- 3) US Bank Trust NA, Block 447, Lot 23, 16 Martha Blvd.

- Forward to Tax Counsel

D) Committee Reports: 1) Progress.

- **PLANNING & ZONING – Councilman Lembo**

A) **Minutes & Departmental Reports:**

Councilman Lembo moved the following minutes / reports be received and filed:

- 1) Construction Officials report, Zoning and Code Enforcement reports, all for the month of March, 2018.
- 2) Fire Prevention report for the month of March, 2018.
- 3) Planning Board Minutes of March 29, 2018.

- Seconded by Councilwoman Novak.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Ordinance introduced by the Twp. of Old Bridge 2018-10 Updating the Performance and Maintenance Guarantee Sections of the Twp. Land Development Code.
- 2) Notice of Ordinances introduced by the Twp. of Old Bridge 2018-06, Amending and Adopting Revisions to the Official Zoning Map and Ord. 2018-09, Amending the Land Development Code-Prohibited Use.
- 3) Notice of **Application before the Planning Board** on April 18, 2018 received from Bedell, LLC for a site plan to improve and construct a free standing, two story office building, maintenance area and associated parking for NJ Transit's Access Link bus service located at 880 Main Street, Block 251, Lot 1.01.

- Receive & File

C) Notices received from the **Planning Board on Action taken at their April 18, 2018** meeting recommending the following matters back to the governing body.

- Capital Improvement Ord. 395-18 for the Rehabilitation of the Pulaski Avenue Water Tank.
- Capital Improvement Ord. 383-17 Construction & Installation of Synthetic Turf Fields and Various Improvements to Sayreville Recreational Complex and Veterans Field at War Memorial Park.

D) Notice that the Planning Board at their **April 18, 2018 Planning Board meeting determined that the Draft Hercules Redevelopment Plan is consistent with the Master Plan and recommends the adoption of the Draft Hercules Redevelopment Plan** (Ordinance is required).

- Ordinance to be introduced on May 14, 2018.

E) Committee Reports: 1) Progress.

- **PUBLIC SAFETY – Councilman Buchanan**

A) **Minutes & Departmental Reports:**

Councilman Buchanan moved the following minutes/reports be received and filed.

- 1) Board of Health minutes of March 1, 2018.
- 2) Board of Health and Registrar's report for the month of March, 2018.

3) Municipal Court Administrator's report for the month of March, 2018.
- Seconded by Councilwoman Kilpatrick

B) **Notice of retirement** received from Sgt. Kenneth W. Davern,
effective January 10, 2019.
- Receive & File

C) **Request to travel** received from President Park Fire Co. to attend a three
day training session from June 9-12, 2018 in Emmitsburg, Maryland.
- Approved.

D) Request received from **Sayreville Memorial Post #4699 – VFW**
for permission to attend the May 14, 2018 Council meeting to kick off their
Buddy Poppy Drive throughout Sayreville.
- Approved, clerk to prepare a proclamation

E) Request from **Sayreville Emergency Squad** to conduct their annual
door to door fund drive during the month of May, 2018.
- Approved.

F) Committee Reports: 1) Progress.

• **RECREATION – Councilman Melendez**

A) **Minutes & Departmental Reports:**
**Councilman Melendez moved the following minutes be received and
filed:**

1) Recreation Director's report for the month of March, 2018.
- Seconded by Councilwoman Novak.

B) **Applications for Special Events** received from:

- 1) St. Stanislaus Kostka RC Church to conduct their **annual carnival**
from June 21-23, 2018 on parish property.
- 2) TBD Creative Media to shoot a promotional **music video** for
“Getting the Band Back Together” between the dates of May 7-12,
locations to include Municipal Building and Starland Ballroom.
- 3) Darul Arqam School to conduct a **prayer service** in Kennedy Park
from 8:30AM-1PM on June 15th.

- 1 & 2) Approved.

- 3) Approved for the specific times of 9:30 am – 1pm.

C) Committee Reports – Councilman Melendez:

- 1) Reported on having a calendar link up to access all borough
meetings.

• **WATER & SEWER/ENVIRONMENTAL – Councilman Grillo**

A) **Minutes & Departmental Reports:**
**Councilman Grillo moved the following minutes be received and
filed:**

1) Water & Sewer Director's report for the month of March, 2018.

- Seconded by Councilwoman Kilpatrick.

B) **Request to Travel** with the Water/Sewer Jet Truck to a “Touch A Truck”
Scholarship Fund Event at the South Amboy High School on May 20, 2018
from 9AM-1PM.
- Approved.

C) Committee Reports – Councilman Grillo:

1) Reported on the need to increase the sewer rates to fund a one million dollar
deficit that is anticipated in 2021 and would like to get ahead of that by
increasing the rates by \$2.50 a quarter, then \$3.00 in 2019 and \$3.50 in 2020.
Asked for the Council support in introducing and sewer rate increase ordinance
on May 14th. 2021 when renegotiating with the MUA could have significant
impacts for the borough.

- CFO said that he supports this increase. He said that the Water & Sewer
Committee supports it to cover the deficit. This needs to be increased every few
years just like the water rates.

- Approved, prepare Ordinance.

- **PUBLIC WORKS – Council President Kilpatrick**

- A) **Minutes & Departmental Reports:**

- Councilwoman Kilpatrick moved the following minutes/reports be received and filed.

- 1) Public Works Supervisors' reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of March, 2018.

- Motion was seconded by Councilwoman Novak.

- B) Request to hang promotional banners received from:

- 1) St. Stanislaus Kostka Parish to display four promotional banners at the following locations announcing their annual carnival on June 20-23, 2018:

- Pole #JC519SE/BT279SE, Washington Rd. & Bissett St.
 - JC385SE/BT39SE Washington Rd. near Ernston Road
 - BT3985/BT3746SE Cheesequake Rd near Hercules entrance

- Approved.

- B) Committee Reports:

- 1) Progress

- **MAYOR – Kennedy O'Brien**

Mayor reviewed the way the office of the Mayor works when signing legal documents. They are first reviewed by the Borough Attorney, they are then presented to the Borough Clerk, then to him for signature. The same with documents prepared by the Borough Engineer. He prepares them, then to the Clerk, then him for signature. He went on to say that at a recent meeting there was a document provided indicating that he had signed a document without authorization. He said that research indicates that it was not found where he had not followed this protocol and indicated that the council had not voted in favor of it. He said that his concerns are 1) that the research is not fully completed and that something may have been presented to me that should not have been and 2) that something has been submitted to Judge Natali that is false and erroneous. The Mayor then instructed the Business Administrator and Borough Attorney to research the document that was alleged to have been signed by him without proper due diligence and need before Wednesday's conference call.

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Mr. Frankel presented Mr. Wayne Kronowski with a special retirement cake.

- Comments made by Mr. Frankel regarding Mr. Kronowski in working with him and wishing him the best in retirement.

- **Admin. & Finance**

- 1) Authorization to adopt an Employee Retiree Insurance Waiver Policy and have it removed from all bargaining agreements. All Unions have been notified and there have been no disputes.

- Approved.

- 2) Authorizing the acceptance of a Grant from the St. of NJ Federal Grant Program Administered by the Div. of Criminal Justice, Dept. of Law & Public Safety called Safe and Secure Communities Grant Program #18-1219 for the Grant period of June 1, 2018 through May 31, 2019.

- Resolution.

- 3) Authorization to appoint a Temporary Part Time employee in the Borough Clerk's Office, effective May 1, 2018.

- Approved.

- **Planning & Zoning**

- 1) Authorization for our Planner to review existing ordinances and prepare a comprehensive update of the Land Development Ordinance (Chapter 26) and Zoning Map.

- Resolution.

- **Public Safety**

- 1) Authorization to appoint Paul Eginton to the position of Violations Clerk in the Municipal Court (held over from 4/9/18).

- Resolution.

- 2) Authorization to renew a Shared Services Agreement with the Twp. of Woodbridge for the Opioid Overdose Recovery Program Services.

- Resolution.

- 3) Authorization to issue Change Order #5 to the Radio System Contract for additional dispatch furniture in an amount not to exceed \$2,846.00.

- Resolution.

- Public Works

- 1) Authorizing the execution of an amendment to the Electronic Waste Recycling Agreement with ECOvanta, LLC for and additional one (1) year, extending through December 31, 2018.

- Resolution.

- 2) Authorization for the Borough Architect to prepare plans and specifications for Veteran's Field Rest Room Improvements for a fee not to exceed \$12,200.00.

- Resolution.

- 3) Authorization to contract with Magic Touch Construction for emergency repairs to Borough Hall basement and generator area through State Contract #ESCNJ 16/17-19 in an amount to exceed \$21,865.21.

- Resolution.

- Recreation

- 1) Authorization to award contract to **InterState Fireworks of Rowland, PA** for the Independence Day Celebration to be held in Kennedy Park on June 30, 2018(rain date July 1st) at a cost not to exceed \$17,000.00. (Three quotes received - Resolution awarding contract necessary)

- Resolution.

- 2) Authorization to combine all municipal fees (including Special Event and Food Handlers) into one general fee of \$300 for all vendors for participation in the Independence Day Celebration. This action does not eliminate the requirements for each vendor to obtain such necessary permits.

- Resolution.

- Water & Sewer

- 1) Authorization to extend the following Water Chemical Contract for a final two (2) year term:
 - Miracle Chemical Co., Farmingdale, NJ - Sodium Hypochlorite \$130,485.00
 - Coyne Chemical Co., Croydon, PA – Citric Acid \$18,040.90

- Resolution.

• **C.F.O. - Wayne Kronowski**

- 1) Bond Ordinance for the Acquisition of Vehicles and Equipment in the amount of \$1,220,000.00.

- Ordinance.

- 2) Cash Ordinance for the Acquisition of Vehicles and Equipment in the Water Department in the amount of \$285,500.00.

- Ordinance.

• **BOROUGH ENGINEER - Jay Cornell**

- 1) 2015 Roadway Paving & Reconstruction Project – Phase I (Improvements to Quaid Street – Closeout of Contract and Change Order (Report Attached).

- Action taken during Council Session.

- 2) Lee Avenue Area Drainage Improvements – Closeout of Contract and Change Order (Report Attached).

- Action taken during Council Session.

- 3) 2014 Roadway Paving & Reconstruction Project – Phase III (Improvements to McCutcheon Avenue) Closeout of Contract and Change Order (Report Attached).

- Resolution.

4) Camden Street Water System Improvements – Closeout of Contract and Change Order (Report Attached).

- Resolution.

5) Washington Road / Pulaski Avenue – Acceptance of Traffic Signal (Report Attached).

- Ordinance Accepting Improvements.

6) Veterans Park and Sayreville Recreation Complex Turf Fields Project – Receipt of Bids (Verbal Report).

- Resolution.

- **BOROUGH ATTORNEY - Michael DuPont**

Authorization for the Borough Attorney to prepare and execute the appropriate documents for the transfer of donated property known as Block 450, Lot 9, Near Cheesequake Creek, currently owned by Martha Hartle gifting to Borough of Sayreville.

- Ordinance and or resolution.

- **EXECUTIVE SESSION** - None

- **PUBLIC PORTION**

At this time the Mayor opened the meeting to the public for questions or comments on any and all items.

Those appearing were:

- Ken Olchaskey, 108 North Edward Street
Comments to Wayne Kronowski and his service and retirement.

- Janice Benedetto, 1 Thomas Avenue, Melrose.
Comments made on the Sewer Charge Increase and the MCUA Host Community Contract being re-negotiated.

Mr. Kronowski said that it is the contract for the Pilot / Host Communities Benefits.

Mayor asked if there were any other questions or comments. There being none the Mayor called for a Motion. Councilwoman Novak moved to close the public portion. Motion was seconded by Councilman Buchanan.

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

No further business.

Mayor O'Brien called for a motion to adjourn.

Councilwoman Novak made a motion to adjourn. Motion seconded by Councilman Buchanan.

Time: 10:36 P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved